



Exceptional Children's Department Transition Services Office

TO: Agencies & Vendors

FROM: Michelle Clark
ECPPS Transition Coordinator

DATE: March 11, 2013

RE: "What's Next In Your Life?"
2012 - 2013 Transition Fair

I am excited you have agreed to participate in the Elizabeth City-Pasquotank County Schools Transition Fair - "What's Next In Your Life?". The Fair will be held at Knobbs Creek Recreation Center, 200 East Ward Street, Elizabeth City, NC 27909 on Thursday, March 21st, from 12:00 noon - 6:00 pm.

The purpose of the Transition Fair is to inform high school students, parents, educators, and other interested persons of the services available in our area for persons with disabilities. We ask that your agency display information and answer questions about the services your agency provides for students upon reaching adulthood.

This fair will be set up on booth format. There will be a table (and chairs) available for you to display your agency's information, brochures and any handouts that you wish to distribute. Agencies will be able to set up after 11:00am. The Fair should be set and ready to begin at 12:00 Noon.

To ensure accuracy in our Parent handout, please email the following information to Michelle Clark @ MClark@ecpps.k12.nc.us:

Name of Agency
Agency Representative/Title
Services Provided
Agency Address & Phone Number
Any Special Needs/Concerns

Please do not hesitate to contact me at 252.335.1449 or my email address above with any questions or concerns you may have.

I look forward to seeing you all next week!